



## PAYMENT OPTION FORM 2017

All fees are due and payable 14 days after date of issue of Annual Fee Statement (Option 1) unless three equal instalments (Option 2) or approved progressive payments (Option 3) are preferred. Please note, if you choose a progressive payment option all fees must be finalised by **Friday, 24 November 2017**.

### Payment Options

#### Option 1. Full Payment of Fees in one instalment by Due Date

The full payment of fees is due and payable 14 days after date of issue of Annual Fee Statement. Payment can be made in person, BPAY, a cheque posted, or using your credit card by telephoning the Finance Office.

Complete, sign and return the Payment Agreement below, selecting Option 1.

#### Option 2. Three Equal Instalments

The three equal instalments are payable on or before the following dates:

- Friday, 17 February 2017,
- Wednesday, 17 May 2017,
- Thursday, 17 August 2017.

Instalment payments can be made by Direct Debit or Credit Card payment arrangements.

Complete, sign and return the Payment Agreement below, selecting Option 2. PLUS Complete and return the Request & Authority form (attached) showing your account details. No bank fees are charged.

#### Option 3. Approved Progressive Payments

Approved progress payments February 2017 to November 2017:

- 40 weekly payments
- 20 fortnightly payments
- 10 monthly payments

Progress payments can be made by Direct Debit or Credit Card payment arrangements.

Complete, sign and return the Payment Agreement below, selecting Option 3. PLUS Complete and return the Request & Authority form (attached) showing your account details. No bank fees are charged.

Please Note: American Express and Diners Club are not accepted.

Please Complete and Return to the College Finance Office no later than Friday, 10 February 2017

### Lumen Christi College Payment Agreement 2017

|                     |  |                      |  |
|---------------------|--|----------------------|--|
| <b>Family Name:</b> |  | <b>Student Name:</b> |  |
|---------------------|--|----------------------|--|

Please be advised that I/we wish to pay College Fees with the following option (please ✓):

|                          |                 |   |
|--------------------------|-----------------|---|
| <input type="checkbox"/> | <b>Option 1</b> | Full Payment of Fees  |
|                          | (please ✓)      | <input type="checkbox"/> In Person <input type="checkbox"/> BPAY <input type="checkbox"/> Cheque Enclosed <input type="checkbox"/> Credit Card<br><small>(I will phone Finance Office to give card details)</small> |
| <input type="checkbox"/> | <b>Option 2</b> | Three Equal Instalments (Request & Authority form completed and attached)   |
| <input type="checkbox"/> | <b>Option 3</b> | Approved Progress Payments (Request & Authority form completed and attached)  |

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_      SIGNATURE: \_\_\_\_\_      FAMILY CODE: \_\_\_\_\_  
(Refer to Annual Fee Statement)

#### OFFICE USE ONLY

Date Actioned: \_\_\_\_/\_\_\_\_/\_\_\_\_      Actioned By: \_\_\_\_\_